



JUVENILE REHABILITATION ADMINISTRATION (JRA)

REQUEST FOR COMMUNITY PLACEMENT ADMINISTRATIVE OVERRIDE

INSTRUCTIONS:

Request: Superintendent, Regional Administrator, or designee complete and submit no later than five calendar days from the date:
a) youth has satisfied CPER; b) youth in a community placement scores two consecutive CRAs greater than 25; or c)
youth in community placement returned to medium or maximum security with CRA of 0-25. Complete and submit when
requesting placement of a youth not meeting CPER at institution minimum with unescorted community access or
minimum security classification. Attach documents providing support for request or reference document names and dates
if available in CATS/WinCATS.

Response: Assistant Secretary designee complete and return to Superintendent, Regional Administrator, or designee no later than five calendar days from date of receipt. If granted, enter into CATS/WinCATS.

FACILITY		DATE	
YOUTH'S NAME	JRA NUMBER	DATE OF BIRTH	TYPE OF OFFENSE
COMMITTING OFFENSE(S)	AGGREGATED MINIMUM LENGTH OF SENTENCE		
CPER: ELIGIBILITY DATE	CRA ELIGIBILITY SCORES		

I am requesting an administrative override for the following reason(s):

1. Community Placement Eligibility Requirements have been met but:
 - Continued institution placement is recommended.
 - Community placement is recommended.
 2. Community Placement Eligibility Requirements have not been met but:
 - Institution minimum or minimum classification is recommended.
 - Continued community placement is recommended.

Justification for request including public safety issues and rehabilitative progress (address issues in relation to the treatment hierarchy and progress on targeted behaviors):

Transition plan and next projected review date:

NAME OF PERSON SUBMITTING REPORT	DATE
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Reference documents: Copy of Admissions Report; CRAs satisfying eligibility requirements; supporting documents. List reports and dates if requesting review of CATS/WinCATS documents:

Response to request for administrative override: Approved Disapproved

Reason for decision:

Additional comments:

NAME AND TITLE, ASSISTANT SECRETARY OR DESIGNEE	DATE
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Distribution: Case File (Original); Assistant Secretary Designee; Transition Coordinators

Enter decision in CATS/WinCATS Community Eligibility Report.